

The Episcopal Church of the Good Shepherd
Minutes of Vestry Meeting
September 20, 2020

Members present: Fr. Lance Robbins, Rev. Barbara Fornalik, Roch Whitman, , Mary Kay Butera, Tom Wawizycki, Chris Nuccitelli, Pauline Stebbins, Art Mason, Kris Murray, Cheri Mascitti, Pam Meyris

Members absent: , Jill Daddis, Annie Bishop, Ed Kushall, Dick Robinson

Agenda

Opening Prayer

August Minutes

Finance Report

Facility updates: shed, chapel painting, other

Fund Raising/Capital Campaign update

Picnic & 1st service plans

Re-opening Plan

- use of prayer books
- church school plans
- contact tracing sign-in options
- livestream plan, progress
- volunteer training for re-opening
- critical needs for re-opening

Lance - Keisha Stokes endorsement document; Parish updates; guidance updates from Diocese (if any), other? Urgent needs?

New business

Closing prayer

Father Lance opened the meeting with prayer.

Art M. moved we accept the minutes from the August meeting. Chris N. seconded. Motion voted on and past.

Financial Report was sent to members for review. Dick R. was absent from the meeting. Vestry agreed everything on the report looks fine. Roch moved to accept the financial report, Lance seconded. Motion voted on and past.

Facility Update

The painting of the chapel has been completed. Thank you, Martha C. for heading up this project and making it happen.

The shed can not be moved due to its condition. Wayne D. has offered to donate a shed however, placement is still being considered.

Half of a large tree in the front of the property has come down. Tom W. cleaned it up and he is recommending that the rest of the tree will need to come down. Tom will get estimates for this.

A dogwood tree that was a memorial gift has died. Mary Kay B. will replace but will put it in a new location.

LED parking lights are installed. Chris N. and Norm will make sure all lights are working. Parking lot lights need to be adjusted. Chris N. will make sure that is done also.

Our furnaces will need to have their yearly maintenance done soon. Pam M. will contact Paul Maier to see if he can suggest someone and get an estimate.

Fund Raising

The cookbook is here. Pam is considering 4 different ways to sell them: at the picnic, at church, a drive-up sale for one day, and an order form to receive purchased books at church or delivery.

Capital campaign

We have received to date 265,373.00. We are 35,000 from our goal. Next month Chris N. would like to discuss what is next on our list of capital improvements.

Fall Picnic

There will be no food served. It will be strictly bring your own lunch/picnic.

The communion will be the Bread only. We would like to try to figure out approximately how many will be coming so we can set up and prepare.

Pam M. will create a survey to go out in an Email Blast and she will also track the answers. We would like to have a count by Oct. 3.

Re-opening Plan

Prayer books will be allowed in church. They will be collected at the end and stored in bins until the next service. Kris M. has contacted ushers and approximately 1/3 feel comfortable helping. They will be brought in to help them over the ushering procedures for this day. Thank you, Kris.

There will be a contract tracing form for all to fill out. It has been suggested to put the form on our website so it can be filled out by parishioners before parishioners arrive at the service.

The live stream system has been completely installed and is working. We would like to give a huge thank you to Bruce Dunn for his help with this. He has spent many hours working on it and everything is working great. The people attending in church will not see the anthems or outside readings if there are any. They will hear everything though. Live stream has to have a link set up for the service. Mike R. and Bruce D. are training to do the streaming. Chris N. would like to add 3 more people to this team.

The cleaning company we have will start up again. They have all equipment to spray and sanitize. These products are all CDC approved. Prior to the church opening they will come in and do a deep clean. After that they will be coming 1 time per week, probably on Thursdays or Fridays, to prepare for Sunday. Cheri M. will have cleaning products for Sunday School rooms, bathrooms, and meeting rooms.

Sunday School will start on October 4 at the Daniel's house with a walk/bike ride planned to end at the Robbin's house.

The next Vestry meeting will be Saturday, October 24 at 9:00 am. Please note that this is a Saturday.

Keisha Stokes endorsement document was signed by the members of the Vestry

Parish Update

Thank you to Chris N. and Jeff Arnold for all you have done to get the services out to everyone during this time.

Father Lance ended the meeting with prayer

Barb F. moved to end the meeting. Mary Kay B. seconded. Motion passed.

Submitted by Pamela Meyris

