

The Episcopal Church of the Good Shepherd
Minutes of Vestry Meeting
November 14, 2020

Members present: Fr. Lance Robbins, Rev. Barbara Fornalik, Roch Whitman. Mary Kay Butera, Tom Wawizycki, Jill Daddis, Chris Nuccitelli, Pauline Stebbins, Ed Kushall, Cheri Mascitti, Pam Meyris, Dick Robinson, Kris Murray

Members absent: Art Mason, Annie Bishop

Agenda

Opening Prayer

- October Minutes
- Finance Report

- Audit review? Letter of thanks to auditor for signatures
- PPP loan return of funds

- Stewardship Campaign update
- Fund Raising/Capital Campaign update
- Christmas worship plan
- Facility updates

- tree removal
- furnace maintenance
- shed

- Annual meeting & Vestry Member changes
- New Vestry meeting schedule (Saturdays)
- Lance Parish updates
- New business
- Closing prayer

The meeting was started with a prayer by Father Lance.

Old Business:

Minutes from the October meeting were reviewed. Ed K. moved that we accept the minutes. Cheri M. seconded. The motion was voted on and passed.

Dick R. presented the current finance report. On the Income and Expense sheet Dick reported that our pledge income is 246,718. He is not expecting any surprises during the upcoming Stewardship campaign.

We have a negative balance at this time of -3766.09. All of our expenses hit at the same time, which is not rare.

Jill D. made a motion we accept the Finance Report. Ed K. seconded the motion. The motion was voted on and passed.

Audit Review

Dick R. reported that we have not received the audit for our review as of this meeting. Roch composed a letter of thanks for Chris Peterson which all of the vestry members signed.

PPP Loan

Lance has been in contact with the Chancellor of the Diocese to discuss our loan and where we stand at this time. The condition of the loan was that we did not lay off anyone or cut salaries. We fulfilled this condition and met the criteria; therefore, we have not contributed to any fraudulent act. The process of the loan being forgiven is in process. Dick R. has to submit a report regarding the input we provided to get the loan. The report will be reviewed and we will be notified of what part we will be forgiven. Key Bank is the intermediate for our parish, the money will go to them. Dick suggested that we were very fortunate, our parishioners stood up and did their part during this Covid period. We currently have funds available, compare that to where we were financially last year at this time. Discussion followed as to what options we have when and if the PPP loan is forgiven. Chris N. moved that we move ahead with the application for forgiveness of the PPP loan. Tom W. seconded. The motion was voted on and passed with one no vote from Jill D. Kris M. asked that we pray about what Jill is saying regarding our moral obligation. Pray about what we will do if we are offered loan forgiveness.

Stewardship

Letters have been sent out with Pledge cards. They can be returned by email, mail or can be dropped off at church. November 22 in Commitment Sunday. Lance will remind all during the service. We will also be sending out an Advent food collection list in the update.

Capital Campaign

We have 282,835.00 in the Capital fund at this time. We have received 82,000 in pledges. Letters and calls of thanks need to go out. Chris N. will be working on this.

Christmas Worship

A committee met to discuss the best way to handle a worship service for Christmas eve given the restrictions we have due to the pandemic. It was discussed and decided that the best way to handle this and to make the service available to everyone was to have 1 liturgy for Christmas. There will be no in-person worship, the service will be lived streamed and recorded. With this form of service this year it was noted by Chris N. that we will lose income from the collection plate. Chris has a way to put a notation in the live stream as to a donation during the Christmas service. Roch moved to have Chris N. set up a paying account on the live stream for Christmas and all other services. Kris M. seconded the motion. Cheri M. seconded. The motion was voted on and passed.

Facilities

Tom W. has contacted numerous companies and presented the estimates he received. All the vestry members agreed that Tom W. should handle the final decision in selecting and securing a company to take care of the removal and clean-up of the tree in the front of the church.

Furnace

Crossfield will be the company handling our furnace maintenance contract.

Shed

Wayne D. will be going through Loew's to purchase the shed. He will assemble and paint the shed and will have it completed in the spring. After the new shed is finished and placed the old shed will have to be removed.

New Business

We will have Annual Meeting in January. The format for this will be a Zoom meeting. Date for the meeting has not been decided. January 17 is the third Sunday of the month. At this meeting we will have to fill three seats on the vestry. Annie B., Mary Kay B., and Tom W. will be coming off vestry. Chris N. will be senior Warden

Our vestry meeting schedule has changed from Sunday to Saturdays. We will continue to meeting on the second week of the month. That is, the second Saturday of every month. Our next vestry meeting will be December 12 at 9:00 AM

Parish update

Lance received a thank you note from Alex N. for our gift.

Keisha's ordination is Saturday at Good Shepherd at 3:00 PM. It will be lived streamed and recorded.

The meeting ended with prayer by Father Lance.

Submitted by Pamela Meyris