

The Episcopal Church of the Good Shepherd  
Minutes of Vestry Meeting  
February 13, 2021

Members present: Fr. Lance Robbins, Rev. Barbara Fornalik. Chris Nuccitelli, Pauline Stebbins. Diane Babcock, Jill Daddis, Wayne Delperdange, Ed Kushall, Cheri Mascitti, Art Mason, Pay Meyris, Kris Murraray, Roch Whitman, Dick Robinson

**Agenda:**

Opening Prayer  
January Minutes  
Welcome new vestry members  
Stewardship Campaign update  
Finance Report  
Building Maintenance Updates: HVAC/Furnaces & Roof Repairs  
Lance Parish updates  
New business  
Closing prayer

The meeting was opened with a prayer from Father Lance.

Old Business:

The minutes from the last meeting were reviewed. Jill D. moved that we accept the minutes. Ed K. seconded the motion. The motion was voted on and passed.

Chris and Lance welcomed the new vestry members to the meeting. We are all very pleased to have Pam, Wayne and Diane join us.

Stewardship Campaign

Jill reported that the campaign is over for this year. The committee reports that we did not do well. Jill is trying to figure out how assess why people are not pledging. She brought up the idea of putting out a survey to the whole parish but is not sure how she can accomplish this. Discussion followed. Great ideas were brought up and Jill will get together with Lance, Chris and Pauline to come up with ideas and questions for a survey.

Finance Report

Dick R. presented the report for last month. There does not seem to be much new on the Balance Sheet for January. He has submitted the paperwork for the PPP loan. The Balance sheet showed that we are on target. There were no questions.

Income and Expense sheet was reviewed.

Dick R. reported that we had a good January however, we had a good January in 2020. Pay Pal fees are a new entry on the sheet. We are charged 2.2% plus a single charge for each event up to \$.35. He has found this very cumbersome for accounting purposes. He would like to encourage active members to use direct deposit for pledging. He suggests we

use Pay Pal for new or out-of-town donations. Roch suggested we do a cost benefit analysis. Chris N. will put a write up in the newsletter regarding Pay Pal, just a quick overview to educate our parishioners on fees, etc.

There was a question on the higher cost for cleaning costs for January. If we are not meeting in church why was the cost \$360.00 higher? We don't want to lose the service altogether because we may be able to meet in the near future. Lance will check with the cleaning service and see if they can come every other week and come back full time when we re-open. Cheri and Ed will investigate to see if the rise in cost is due to the electro-static cleaning we need done. Our energy costs are higher also. This is probably due to the colder temperatures we have been experiencing. Compared to last year it appears to be equal to that time. Kris M. will look into getting an energy audit. It has been 5 years since our last audit.

Our expenses versus income report that we positive by \$21,400. Pledges are continuing to come in. Chris N. moved that we move \$1600.00 over to Outreach. Barb F. seconded the motion. The motion was voted and passed unanimously. Art M. will notify Yvonne Arnold of this decision.

We have an unemployment insurance bill for Debbie M. Debbie filed for unemployment for the days she does not work at Good Shepherd. We are billed because we don't pay into unemployment. Jill moved to change the job description of the secretarial position at Good Shepherd to state that the work time will be 2 days per week, 9 am to 1 pm starting March 1. Discussion followed and it was decided to table this motion for the March vestry meeting. Lance will meet with Debbie to discussion her work situation. After this meeting Lance, Pauline, Chris and Dick R. will meet. Jill will get feedback from an HR person to get some answers to filing for unemployment to help the vestry understand the situation. Pam moved to accept the Financial Report. Roch seconded the motion. The motion was voted on and passed.

#### Maintenance

9 furnaces have been serviced. They are all in good order.

Tom Y. contacted the rook contractor regarding our leaking roof. They came and checked the roof and found that the heat run was unplugged. That was fixed. Tom Y. and Jeff A. will investigate further.

Wayne and Pat D. have donated a new shed and it has been installed on site. We have to take down the old shed due to town ordinances.

Our gutters need to be cleaned. We need someone to do this job. Put this on the agenda for the spring because it needs to be done.

Pauline has created a visual congregation. It is very cute and creative!

Our service will be live streamed tomorrow.

#### Update

John Russo was in hospice unfortunately he passed away.

Lent begins this Wednesday with Ash Wednesday. The sanctuary will be open all morning. There will be ashes to go for all who would like them. Lance will be available to administer ashes, if you feel safe. There will be a live stream service at 7PM on Wednesday evening. Our Lenten program will start Thursday on Zoom. There is no book required. We will be joining Zion church for this.

Our Lenten Meditation Book will be available online. Thank you to everyone who contributed.

#### New Business

Chris N. has a check from the Rector's Purse and Music contributions. He will give the checks to Lance and Karyn.

The vestry inquired where Chris N. was with the training for live streaming our services. Chris and Bruce feel very comfortable doing it as it is now. He will put something out inquiring for volunteers to train. The inquiry was to show the vestry's concern for burn out for Chris and Bruce. Thank you to Chris, Bruce and Jeff. What you do is so appreciated.

Debra Nelson has organized a delivery of Valentines. Another way Good Shepherd is keeping connections going during the pandemic.

Wayne D. expressed his interest and would like to join the Stewardship committee.

Father Lance ended the meeting with prayer.

Submitted by Pamela Meyris