

The Episcopal Church of the Good Shepherd
Minutes of Vestry Meeting
March 13, 2021

Members present: Fr. Lance Robbins, Rev. Barbara Fornalik. Chris Nuccitelli, Pauline Stebbins. Diane Babcock, Wayne Delperdange, Ed Kushall, Cheri Mascitti, Art Mason, Pam Meyris, Kris Murraray, Dick Robinson

Members absent: Roch Whitman, Jill Daddis,

- Opening Prayer
- February Minutes
- Finance Report
- PPP Loan Forgiveness Update
- Parish Administrator Discussion
- Easter Week Services & Diocesan Updates re Reopening
- BBQ Chicken Dinner Fundraiser
- Old Shed Emptying & Removal
- Maintenance Updates (energy audit, gutter cleaning)
- Lance Parish Updates
- New business
- Closing prayer

The meeting opened with prayer by Father Lance.

The minutes of the February were reviewed. Chris N. moved we accept the minutes as reviewed. Cheri M. seconded the motion. The motion was voted on passed.

Finance Report

Dick R. went over the Balance Sheet and Income and Expense report. The Balance Sheet showed there was not much change from last month. The floor was opened for questions and there were none. Income Report showed that our income in February was 27,998.98. Year To Date income is 77,315.92. Expenses for Outreach was 1500.00 as was approved at the January vestry meeting. Our income is greater than expenses for the year. At this time last year, we were operating with a negative income balance.

The floor was opened for questions. There were none. Ed K. moved we accept the Finance Report as presented. Diane B. seconded the motion. The motion was voted on and passed. Thank you, Dick.

PPP Loan

Dick reported that Key Bank has a cease and assist order going forward with paperwork and going forward with loans. They are in a holding mode as they work to get their loan process in order. As a result, Dick has nothing to report regarding the loan at the time of this meeting.

Parish Administrative Assistant Discussion

Chris N. stated he has no issue with the current situation with the office administrator. Others on vestry expressed the same view, no issues. The unemployment insurance payment is in budget. We will not have to re-write the office assistant's job description at this time. The job will continue as it is now.

Lance was able to talk to the cleaning staff. They will remain our cleaners. They agreed to a reduced cleaning schedule until we are able to re-open the church. When we re-open they will ramp up the reduced schedule as it was before closing.

Easter Week Services and Diocesan Updates regarding Reopening

The Diocesan says we can reopen when we can figure out how we will proceed to have services for 50 or less. We will be opening on April 11. We will have the two services again, 8:00 and 10:15 AM. We do not have any written guidance from the Diocese at this time.

Easter Services will be: Maundy Thursday 1 service at 7:00 PM; Good Friday 2 services, Noon will be the Stations of the Cross second service will be at 7:00PM; Saturday 1 service at 7:00 PM and Easter Sunday service at 10:15 all services will be recorded.

BBQ Fundraising

Is there a reason we could not start our BBQs up again? Art will check with Richard R. to see where he is at in the process. Chris N. suggested that we may want to try something new also besides the chicken BBQ. Chef Cordaro has a food truck. He is the chef at A Meal and More. He may be able to do a Taco dinner and we would be able to change our theme to Taco Tuesday. Chris will send the information to Lance and Art M. and they will talk to Richard R.

Old Shed

The new shed had been delivered and is on our property. How will we empty and dismantle the old one? Pauline has starting moving things out of the old shed. She can help but things need to be thrown out in this process and she will need help

this that. Kris M. will also be able to help. The new shed is large. It should not take long to empty the old one and place things in the new shed.

Maintenance

Energy Audit – Kris M. contacted RG&E. They do not do energy audits any more. She is waiting to hear back from them. She will call them back to get more information about who to reach out to now. Diane B. suggested that Kris contact Crossfield as they may help out with our audit.

Chris N. will follow up with Kris regarding our lighting and energy savings.

Gutter cleaning – Pauline will investigate getting our gutters cleaned in the Spring. If any members have names of companies who do this please give them to Pauline.

Parish Updates

Doug Wilbert's Memorial Service is Sunday. Chris N. will be live streaming this. Dahn Gandell's husband, David, passed away last week

New Business:

The idea of a mini vestry retreat was brought up.

If you have not done so you may like to sign up the Diocesan newsletter on the website.

We should all participate in the Safe Church screening. It can be found on the Diocesan website.

Lance is holding off on the Bishop's visit. He is leaning toward some time in the fall so we can have an in-person visit. Also, please keep the Bishop and his wife in your prayers.

Pauline has ordered a map and colored pins to mark and record where people are watching our on line service from. This will give us a visual record.

Lance made us all aware of some of the music that is coming up in the Holy Week services.

Art M. brought up the new apartments on Rt. 250, Episcopal Senior Life Community, could we advertise our church services there? Lance has been there and met with the pastors. They will be offering many areas to volunteer.

Submitted by Pamela Meyris