

The Episcopal Church of the Good Shepherd  
Minutes of Vestry Meeting  
February 13, 2022

Members present: Fr. Lance Robbins, Pauline Stebbins. Diane Babcock, Ed Kushall, Art Mason, Pam Meyris, Peter Rothfuss, Kathy Stokes, Don White, Bruce Dunn

Members absent:

Rev. Barbara Fornalik

Wayne Delperdange

Cheri Mascitti

Agenda

Prayer

Minutes

Financial Report

Sexton's contract/report

Folding machine

Save the Organ Fund

Retreat

Bishop's visitation

Parish Update

Closing Prayer

The meeting opened with prayer given by Father Lance.

Old Business

Minutes of the last two meetings were reviewed and discussed. Diane B. moved to accept the minutes. Pete R. seconded the motion. The motion was voted on and passed.

Finance Report

Bruce reported that there really was not much in the reports that stands out for the month. There has been a significant amount of money pledged in January. He attributes this to pledges being fulfilled for the year and people staying current with pledges. We were gifted a significant amount of money and that was deposited in the Capital Improvement fund, as per request from the giver. Ed K. moved we accept the Financial Report. Don W. seconded the motion. The motion was voted on and passed.

### Sexton's Contract

Chris Nuccitelli submitted the Sexton's contract with the updated hourly rate and included a list of the sexton duties. Discussion followed after review of what he submitted. It was not clearly stated that the emergency exits will be kept clear and open at all times. Pam will email him about the change that needs to be made to the list of duties. It was also noted that there was not start and stop date for the contract. This will have to be added to the contract. An example would be "this contract will start on January 1 of 2022 and will end on December 31, 2022. The contract will be submitted yearly with the correct dates stated. Pam will email Chris with this change for the contract. Ed K. moved we accept the Sexton's contract with the changes discussed. Diane B. seconded the motion. The motion was voted on and passed.

### New Business

#### Folding Machine

Bruce would like to have the vestry approve the purchase of a folding machine for the office. It takes so much time out of Debbie's schedule to fold the bulletins and correspondence. This machine would be beneficial to helping her with her office work. Ed K. moved that the vestry allocate up to but not exceeding \$1000.00 for a folding machine for the office. Pete R. seconded the motion. The motion was voted on and passed with 1 person opposed.

#### Save the organ fund

The Parsons organ company sent us a letter as an FYI for us to start thinking about developing a financial plan to repair and restore our organ. The cost to replace our organ would be \$1,100,000.00. They outlined cost for installing a solid-state control system and re-leathering of stops and stays. The estimate for the re-leathering would be approximately \$350,000.00. We need to start thinking about what we will need to start the fund-raising project. After the fund-raising plan is done a fund-raising outline should be drawn up and presented to the parish. The Parsons company feels we have 10-20 years to save for this fund. Lance would like Karyn to write something up about the organ, its worth and what the Parsons company is suggesting for upkeep and repairs. This will be put in the newsletter for the parish to read.

#### Vestry Retreat

It has been a few years since we have had a vestry retreat due to the pandemic. Discussion followed along with all members present checking their calendars. The date decided for the retreat will be on was March 12 in the Parish hall for 9:00

AM-Noon. This will also include the March vestry meeting. We will discuss Safe Church at that time also.

#### Bishop Visit

Bishop Lane will be visiting Good Shepherd on December 18. The process for selection a new bishop for our diocese is expected to take 2-3 years.

#### Parish update

Richard Reid fell and injured his hip this week. Lance has not heard if the hip was broken or if he was still in the hospital.

The meeting ended with prayer offered by Father Lance.

Submitted by Pamela Meyris