

The Episcopal Church of the Good Shepherd
Minutes of Vestry Meeting
September 25 and October 4, 2022

Members present: Fr. Lance Robbins, Pauline Stebbins, Diane Babcock, Ed Kushall, Cheri Mascitti, Art Mason, Pam Meyris, Peter Rothfuss, Kathy Stokes,

Members absent:

Rev. Barbara Fornalik

Wayne Delperdange

Don White

Bruce Dunn

Agenda

Prayer

Minutes

Financial Report

Sexton presentation of repair status and walk through

Updates:

Website

Welcome brochure

Columbarium brochure

Bishop's visitation in December

Update on Diocesan Covid guidance

Closing Prayer

The meeting was opened with prayer given by Father Lance.

Old Business:

The minutes from the June meeting were reviewed. Ed K. moved we approve the minutes and Diane B. seconded the motion. The motion passed.

The Financial Reports were given to the vestry via email. Bruce D. was not present at the meeting. Financials will be discussed at the November meeting.

Sexton Report

Chris N., our sexton, presented his report on the carpet damage in the Narthex and the estimates that he has received for replacement. He is recommending that we consider the estimate from Messner flooring. He has also asked them for an estimate for the flooring in the basement but has not received that estimate yet. Chris is also recommending that we do the flooring in the basement now and wait until the Spring to do the work in the Narthex. He would like to make sure that the work on the roof is complete and that the repairs have stopped the leaking we have experienced in the past. Discussion followed. Ed K. moved that we authorize the carpet repair now so current estimated material pricing can be locked in. Art M. seconded the motion. Motion passed.

Chris is still waiting to do any painting that needs to be done in the church. He has not been able to obtain an estimate for the work at this time.

No one is interested in repairing the locks on the doors in the Narthex. It is recommended that we replace the doors completely. Chris has gotten estimates for the replacements. The doors would be double glass doors, commercial quality, that will be retro fitted to the opening. The doors will be ADA approved that will open electronically. Discussion followed. The group decided that if the exterior doors have an electronic opening that the interior door should also have the same. This would make the entrance 100% handicapped accessible. This means that both exterior and interior doors will need to be replaced/changed. A parishioner has generously offered to pay for these replacements. Moving forward the company will need a 50% deposit.

Power washing the building will take place in the Spring. The estimated cost will be 1300.00. Chris is having trouble getting a contractor and quote for steeple and roofing repair. He will continue to work on this. The Columbarium is not installed yet because no contractors can be found to complete the job. Chris will be contacting the representative

from the company we purchased the unit from to see if they have any suggestions to help us finish the installation of the new section.

Updates

Roc W. will be helping Kathy S. with our website. The vestry minutes have been put on the website.

A new confirmation class starts today at church in the library.

The bishop will be visiting Good Shepherd on December 18.

The Standing Committee from the Diocese for the search for a new bishop has been put in place to start the search. The committee is visiting all churches in the Diocese to meet with all to gather information and answer questions. All will be welcome. We do not know the date for the visitation to Good Shepherd yet.

New Business

Stewardship

The stewardship committee consists of Father Lance, Ed K., Pauline S., Bruce D. and Kris Murray. There will be three Sundays dedicated to Stewardship, October 23, Kickoff Sunday, October 30, and Nov. 6 is Pledge Sunday. The Pledge Letters will go out to the congregation On October 11. Ed will

also be incorporating a hymn into the three Sundays. The hymn is titled "We Are The Church".

Our next vestry meeting will be Tuesday, October 4 at 6:00 PM in the library to start our work on CHAT for our strategic planning. We will have a soup dinner.

The meeting concluded with prayer.

October 4, 2022 Vestry Meeting

The meeting started with prayer offered by Father Lance

Agenda

Stewardship
Narthex carpeting
Strategic Planning
Vestry 2023
By-laws

Stewardship

The 2023 pledge for stewardship will be \$330,000. This is the same goal as last year. The stewardship committee consists of Father Lance, Ed K., Pauline S., Bruce D. and Kris Murray. There will be three Sundays dedicated to Stewardship, October 23, Kickoff Sunday, October 30, and Nov. 6 is Pledge Sunday. The letters and pledge cards have been updated and are scheduled to be sent out on October 11. Thank you for all of your work on this campaign Ed.

Narthex carpeting

The vestry discussed the pricing estimate for carpeting installation in the Narthex. The vestry is in agreement with the report submitted by the sexton, Chris N. to move ahead with Messner Carpeting as vendor for the carpeting installation. The installation will occur in the Spring after roof repairs have been completed. Cheri M. moved that we move forward with purchase of carpeting and installation by Messmer Carpeting, not to exceed their estimate of \$13500.00. Pam M. seconded the motion. The motion was voted on and the motion passed.

Strategic Planning

Pete R. presented CHAT-Church Health Assessment Tool - comprehensive framework to start looking at our church. Pete will be facilitating this process for us.

Strategic planning

What do we think Strategic Planning is?

- Long term plan for church
- How we will get to the goal
- What do we want to accomplish this
- How do we get there?

Identify who we are as an organization

- Where do we want to be?

Strategy

Tactics

Who are we and what do we stand for?

We will examine, in our hearts, how we feel about this church and how are we doing; looking at our organization through worship, service and love.

1. Strategy – future
2. Tactics and planning-where are we now
3. Values

What is a mission statement and what is a vision statement? Do we need both? A mission statement is what we do, vision statement is where we want to be.

After Pete's introduction the vestry went through the 72 questions on the survey, one by one, realizing that we had to be honest with ourselves understanding what we value and what we think will be good for the church. There was much discussion and some changes were done to the questions and some questions eliminated. Pete will make the changes along with a new format for the survey. He will send the changes to the vestry for review. The vestry will complete the new survey and submit it to Pete. He will compile the results when the group is finished. We will meet as a group to go over the results and formally form our vision and mission statements.

Our next vestry meeting will be **November 6 at 8:50 AM** in the parish hall. **The agenda will be: 1.) Updating our by-laws, 2.) Results of the CHAT questionnaire, 3.) Vestry candidates. As of today, we still need 2 candidates for vestry for 2023.** Also, please review the by-laws prior to November 6. Thank you, Pete, and thank you to all who contributed to our dinner. Much appreciated.

The meeting ended with a prayer lead by Father Lance.

Submitted by Pamela Meyris