

The Episcopal Church of the Good Shepherd
Minutes of Vestry Meeting
February 11, 2023

Members present: Fr. Lance Robbins, Diane Babcock, Art Mason, Pam Meyris, Kris Murray,
Peter Rothfuss, Kathy Stokes, Don White, Bruce Dunn
Past members attending: Pauline Stebbins and Ed Kushal

Members absent:
Rev. Barbara Fornalik
Wayne Delperdange
Tom Yourch
Annie Bishop

Agenda
Opening prayer
Welcome
Minutes
Vestry Norms
Safe Church
Updates:
 Bishop search
 Job description
 Time and Talent
CHAT survey – Pete
Financial Reports
Closing prayer

Father Lance opened the meeting with a Celtic Morning Prayer.

New Business

Vestry Norms:
Diane presented

Respectful Communication Guidelines.
R- take Responsibility for what you say and feel without blaming others
E- use Empathetic Listening
S- be Sensitive to differences in communication styles
P-Ponder what you hear before you speak
E-Examine your own assumptions and perceptions
C-keep Confidentiality
T- Trust ambiguity, because we are not here to debate who is right or wrong.

Please use the time after the vestry for sharing.

The minutes from the last meeting were not available. It was the meeting for the 2023 budget approval. The minutes will be sent out to members. We have already approved the budget.

Vestry Liaisons:

<u>Ministry</u>	<u>Chair</u>	<u>Vestry Liaison</u>
Meal & More	Debra Nelson	Pete Rothfuss
Meal Ministry	Debra Nelson	Diane Babcock
Outreach	Yvonne Arnold	Art Mason
Stitchers and Book Club	Janet Maier & Brenda Munch	Pam Meyris
Sunday School	Lisa Daniels & Diana Guerin	Kris Murray
Ushers at 10:15	Kris Murray	Kris Murray
Lay readers & Ushers @ 8:00	Kathy Switzer	Diane Babcock
Lay Readers @ 10:15 & Holy Days	Kathy Stokes	Kathy Stokes
Alter Guild	Carol Markham	Annie Bishop
Healing Prayer	Amy O'Neil	Annie Bishop
Stewardship	Ed Kushall	Kris Murray
Visitation	Marlene Allen	Pete Rothfuss
Shepherdess	Betty Nohle	Diane Babcock
Welcoming committee	Dick Laidlaw	Still need a Liaison
Youth Group	Amy O'Neil & Mike Rosato	Don White
Newsletter & Flock Quarterly	Richard Reid & Laura Rosato	Art Mason
Music	Karyn Robbins	Don White
Liturgy	Kathy Stokes	Kathy Stokes
Adult Education	Ed Kushall, Fr. Lance, K. Stokes	Kathy Stokes
Counters	Bruce Dunn	Pam Meyris
Bible Challenge	Julie Syracuse	Diane Babcock
Fellowship	Laura Rosato	Pam Meyris
Website	Kathy Stokes	Kris Murray & Kathy Stokes
St. Andrews	Martha Conte & Chris Nuccitelli	Pete Rothfuss
Building and Grounds	Chris Nuccitelli	Tom Yurch

Safe Church

We will all need to participate in Safe Church. The information about the program and how to access it is on the Diocese's Website. Please call Debbie in the church office to get the password from her so you can start the process.

Old Business:

Bishop search

The Diocese is in the process of starting the search by forming a search committee. Applications to be on the committee have to be submitted by 2/20/23. The search committee is moving forward with the process. A copy of notes taken during the listening sessions. That information is located on the bulletin board in the Narthex.

Job description

Debbie's job description will be updated and reviewed. Discussion followed. Diane will be working on this.

Time and Talent

The Time and Talent event will be April 23. The vestry will sign up and help their ministries prepare if they need help for the event.

There was a discussion about when we can start to pass the plate. The vestry did not yet determine a start date for this.

Kris was approach by a parishioner about the cleanliness of the floors in the conference and parish hall, especially when the Bishop was visiting.

CHAT

The vestry had their first chance to review the survey after meeting in December. This assessment will give us an idea of what we did well, what we need to pay attention to and what we did not succeed at or what was not heard. With this we will get a better understanding on how we want to proceed. We have strengths; but not weaknesses. There are no right or wrong answers. We reviewed Sections 1, 2, and 3. After much discussion it was decided to table the CHAT and meet again to complete our work. We will meet again to continue this work on February 16 at 6:30 PM in the conference room.

Finance

Bruce D. presented the Financial Reports and Budget Sheet.

On 1/23 Bruce moved money from checking to a new money market account. We have 35,000 in a interest baring savings account. He reports that we are doing well financially.

We have received \$500.00 from Diocese Grant. Bruce will move this into the Capital Campaign fund.

We discussed updating our assets list to include the correct value for the current worth of the organ. Diane and Lance will talk to Chris and Tom regarding insurance. The discussion followed. The group agreed that we will have to research the insurance policy and update it using current assets. Diane and Lance will look into this.

Repairs

Some dry wall in the basement had to be replaced after the flood and for installation of the new sump pump. It looks like the basement is just about back to where it was before the flood and basement repair.

The physical structure of St Andrew's has been looked at due to deterioration. An engineering firm will be needed to look at the structure more thoroughly in the future. Pete has plugged the holes to keep out the vermin. Pest control will need to be looked into in the Spring. Pete will reseed around the new walkway before Easter. Pete will contact Chris N. and follow up.

Our next vestry meeting will be **March 12 at 8:50 AM** in the parish hall.

Father Lance closed the meeting with prayer.

Submitted by Pamela Meyris